

## UNDERTAKING BY STUDENT AND PARENT/GUARDIAN

(On Non-Judicial Stamp Paper of Rs. 100 or More)

(This undertaking is to be signed by both the student and the parent/guardian and must be submitted at the time of seeking admission and hostel allotment)

### Rules and Regulation –Boy's and Girl's Hostel

DAY	IN - TIME		OUT TIME
	Main Gate	Hostel Gate	Earliest out time for the students shall be 5.00 AM.
Instructional day	09:00 pm	10.00 pm	
Weekends & Institutional Holidays	7.30 pm	10:00 pm	

#### 1) General Rules and Regulations:

1) The student hereby agrees to strictly adhere to all rules and regulations, policy decisions, etc., of Datta Meghe Institute of Higher Education and Research (Deemed to be University) Sawangi (Meghe) Wardha (hereinafter referred to as DMIHER (DU)/University) and its affiliated hostels under DMIHER(DU) as detailed below and as may be amended from time to time.

2) Admission to the hostel will be granted only to students with confirmed admission to the respective constituent colleges at DMIHER (DU).

3) On being admitted in the Hostel, it is mandatory for all students seeking admission in the Constituent College of DMIHER (DU) to stay in the hostel unless specifically exempted by the Competent Authority.

4) The Institute reserves the right to change the allocation of hostel rooms at any time at its sole discretion, without prior notice.

The Institute will not be held liable for accidents or injuries occurring in the hostel or institution unless they are directly caused by institutional negligence (e.g., faulty infrastructure or equipment). This limitation on liability applies to all incidents, except where liability is explicitly accepted by the institution in writing.

5) Rooms will be allocated on a first-come, first-served basis, and no change of room is allowed after allotment without prior permission from the Hostel Management Authority. The Hostel Management Authority reserves the right to change room allocations as and when required.

6) Students are responsible for keeping their rooms and common areas clean and tidy. Any damage to hostel property will be assessed, and the cost of repairs or replacements will be recovered from responsible student(s). Hostel Furniture and fittings provided must remain in their designated places and cannot be moved or altered without permission.

7) In the event of a medical emergency, the institution will provide or seek medical assistance but will not be held liable for the outcomes unless caused by proven institutional negligence. Parents/Guardians agree

to be informed immediately and will be responsible for making medical decisions if the student is incapacitated.

## **2) Married Students:**

1) If only one spouse is a student at DMIHER (DU), accommodation will be provided only to the student in the appropriate boys' or girls' hostel, as applicable.

2) If both spouses are students at DMIHER (DU), they will be allotted accommodation in the designated couple hostels or apartments. This arrangement ensures the privacy and convenience of the couple while upholding the integrity and discipline of the hostel environment.

3) Married students who are allotted couple hostels or apartments will not be permitted to stay in individual boys' or girls' hostels. This rule ensures that the designated spaces for couples are used appropriately and that individual hostels maintain their intended single-student occupancy.

4) The couple hostels/apartments will be equipped with facilities suitable for married couples, including private living spaces that provide an appropriate environment for both study and personal life. On seeking admission in the hostel, it shall be deemed that the concerned students have satisfied themselves about the environment and facilities provided and shall raise no dispute relating thereto any time in future.

## **3) Prohibitions:**

1) The possession, use, or distribution of cigarettes, e-cigarettes, vape devices, hookah, pan masala, tobacco, gutkha, alcohol, or any other contraband substances within the Hostel and University premises is strictly prohibited. Violations of this rule will result in severe disciplinary actions, including fines, suspension, or expulsion, in accordance with DMIHER (DU) policies. Violations will result in severe disciplinary actions including fines, suspension, or expulsion.

2) Any damage to hostel property, whether intentional or due to negligence, is strictly prohibited. will result in penalties. These penalties may include full recovery of repair costs, fines, and possible suspension from the hostel.

4) Any form of ragging, harassment, or bullying, whether physical or mental, is strictly prohibited. Violators will face immediate expulsion from the hostel and disciplinary action as per university rules & regulations.

5) No day-scholar, ex-student, or unauthorized individual is permitted to enter in hostel premises without prior permission from the appropriate authority. Any violation of this rule will result in disciplinary action in accordance with hostel and university rules & regulations.

Further, Students who allow unauthorized individuals into the hostel are responsible for their actions. The institution will not be liable for any incidents involving these individuals unless the institution has directly granted access. Any issues caused by unauthorized individuals will be considered the student's liability.

6) Threatening or pressurising any of the Hostel Management authorities in any manner, from enforcing any of the applicable rules, regulations, policy decisions of the Hostel Management made from time to time etc.

#### **4) Hostel Standards and Discipline:**

1) Students must adhere to hostel curfew times (as specified) and are required to be present for daily attendance checks, which will be conducted between 09:00 pm and 10:30 pm every day.

2) Silence must be maintained between 9:00 pm and 6:00 am. Activities that disturb other students, such as loud music, parties, or shouting, are strictly prohibited. If found immediate action will be initiated against the violators.

3) Cooking in hostel rooms is strictly prohibited. The use of unauthorized electrical appliances such as heaters, hotplates, or induction stoves is forbidden. Violators will face penalties, including fines. (due to prevailing fire safety norms)

4) Students are solely responsible for the safety of their personal belongings. The Hostel Management Authority will not be held liable or responsible for any loss, theft or damage to personal belongings/property under any circumstances.

5) Students who return late to the hostel without prior permission may face disciplinary actions including warnings for the first three occurrences, written warnings for subsequent occurrences, and possible suspension for repeated violations.

6) Visitors are allowed only during the designated visiting hours and must register at the reception. No guests are allowed to stay overnight in the hostel without written permission from the Warden.

7) Students wishing to stay overnight outside the hostel must obtain prior written permission from the Warden. Applications for overnight stays should be submitted at least 24 hours in advance and must include details of the stay, including the name, address, and contact information of the person with whom the student will be staying.

8) Unauthorized absences will lead to disciplinary action. Parents or guardians will be notified in event of repeated violations.

9) The hostel will implement emergency protocols for fires, natural disasters, and other crises. Students are required to follow these protocols. Parents/guardians acknowledge that while the institution will take reasonable safety precautions, it cannot be held liable for all possible emergency situations.

#### **5) Complaint Redressal Mechanism:**

1) Any grievances, complaints, or issues pertaining to the hostel must be reported immediately and directly to the concerned hostel warden. Students are required to follow proper channels and should not approach directly to higher authorities without first notifying the warden.

2) The warden is responsible for addressing complaints and resolving issues within a reasonable timeframe. If the complaint is not resolved satisfactorily, it may be escalated to the Hostel Management Authority, for necessary action.

3) A formal grievance procedure is in place and students are encouraged to follow it for resolving any disputes. For unresolved disputes, the institution may offer binding arbitration to avoid legal escalation.

#### **6) Responsibilities of Parents/Guardians:**

1) The parent/guardian acknowledges and accepts all rules and regulations outlined in this document and understands the potential consequences of any violations committed by their ward.

2) The parent/guardian agrees to be held accountable for their ward's misconduct. In the event of a violation, they accept any disciplinary actions taken by the University/Hostel Management Authority, including any applicable legal consequences.

3) Parents/Guardians shall furnish a personal security bond indemnifying DMIHER (DU) against any loss or damage resulting from actions of their ward.

This indemnity includes any claims, injuries, accidents, or other unforeseen circumstances that occur within the hostel or institution's premises unless caused by proven negligence of the institution. Additionally, students and parents acknowledge and accept the inherent risks associated with hostel living and that they accept these risks upon signing this document.

#### **7) Penalty and Punishment for Hostel Rule Violations**

<b>Violation</b>	<b>Penalty/Punishment</b>
Late return to hostel without permission	Written warnings for offenses, suspension for habitual offenders.
Possession or use of prohibited substances (e.g., cigarettes, alcohol, drugs)	Expulsion from hostel, legal action if applicable.
Damage to hostel property	Full recovery of repair costs, fines, possible suspension.
Bringing unauthorized guests into the hostel	Warning, fine, potential suspension.
Involvement in ragging	Immediate expulsion, legal action.
Violence or instigating violence	Suspension or expulsion, legal action.
Unauthorized absence from hostel	Warning, written explanation required, possible suspension for repeated offenses.
Threatening / Pressuring any of the Hostel Management authorities in any manner	Cancellation of the Hostel admission, removal of the student and forfeiture of the fees deposited as well as all other actions permissible under applicable laws

#### **8) Miscellaneous Policies:**

1) Once hostel fees are paid, they will not be refunded under any circumstances, including if the student is expelled due to disciplinary actions.

2) The hostel maintains zero-tolerance policy towards ragging. Any involvement in ragging will result in immediate expulsion from the hostel and may also lead to legal action.

3) Any grievances or complaints should be directed to the hostel warden. Complaints made to higher authorities without following proper channels will not be entertained.

4) The hostel affidavit will be regularly reviewed by legal counsel to ensure compliance with the latest laws and regulations governing educational institutions and student welfare.

**9) Personal Security Bond and Local Guardian Details:**

I, Mr./Ms. \_\_\_\_\_, aged years, residing at \_\_\_\_\_ am the parent/guardian of Mr./Ms. \_\_\_\_\_, who is studying \_\_\_\_\_ in \_\_\_\_\_ DMIHER (DU), Wardha/ Nagpur, Maharashtra and staying in Boy's/Girl's Hostel \_\_\_\_\_,

I hereby authorize the Institution to allow my ward to go outside the campus with proper prior written intimation to the concerned authorities while staying at the Institution. I undertake full responsibility for all his/her actions whilst he/she is outside the Hostel/Campus at any time with or without permission of the hostel authorities.

Furthermore, I/We authorize Mr. \_\_\_\_\_, aged years, residing at \_\_\_\_\_, to act as the LOCAL GUARDIAN of my son/daughter.

I Authorize the institution to allow my ward to avail leave and visit to the above-mentioned LOCAL GUARDIAN's place as per the approved leave regulations of DMIHER (DU). I undertake full responsibility for all actions of my ward while he/she is outside the Hostel/Campus at any time, whether with or without permission from the hostel authorities.

BE IT KNOWN that we Mr./Ms. \_\_\_\_\_ (student), admitted to \_\_\_\_\_ with Application No./Reg. No./Roll No./Enrolment No. \_\_\_\_\_ for the academic years in \_\_\_\_\_ DMIHER (DU), and Mr./Ms. \_\_\_\_\_ (parent/guardian) bind ourselves jointly and severally to the DMIHER (DU), Wardha/Nagpur, Maharashtra, for the prudent behaviour of Mr./Ms. \_\_\_\_\_ (Student) during his/her studies in DMIHER (DU), Wardha/Nagpur, Maharashtra.

AND WHEREAS the said Mr./Ms. \_\_\_\_\_ (Student) has been called upon to furnish a personal security bond to DMIHER (DU), Wardha/Nagpur, Maharashtra indemnifying the Institution against all loss and/or damage to the property of DMIHER (DU), that might be caused by reason of any misbehaviour and/or malpractice of Mr./Ms. \_\_\_\_\_ (Student) during the course of his/her studies as a prudent student.

AND WHEREAS DMIHER (DU), Wardha/Nagpur, Maharashtra has called upon the said Mr./Ms. \_\_\_\_\_ (Student) and Mr./Ms. \_\_\_\_\_ (Parent/Guardian) to execute a personal bond with two sureties to that effect. The student and the parent hereby undertake to indemnify and keep DMIHER (DU) indemnified from all and every such loss and/or damage caused to the property of the Institution from any act of the said student during the course of his/her studies. Such indemnification shall be made within 15 days of notice of such damage or loss caused, and the Institution shall be at liberty to recover the loss along with 24% interest per annum, if such damage or loss caused is not rectified within 15 days thereof.

PROVIDED ALWAYS that this bond shall cease upon completion of the studies of the student Mr./Ms. \_\_\_\_\_ (Student) in \_\_\_\_\_ DMIHER (DU), Wardha/Nagpur, Maharashtra.

IN WITNESS to the above written bond and to all terms and conditions hereinbefore contained, the assigned hereunder this day of (month and year).

SURETIES:

Name: \_\_\_\_\_  
Designation/Profession: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_  
Designation/Profession: \_\_\_\_\_  
Address: \_\_\_\_\_

We, the undersigned, have read and fully understood the above rules and regulations. We agree to abide by them and accept the penalties in case of any violations. We also agree to indemnify DMIHER (DU) for any loss or damage caused by the student during their course of study.

Student's Signature: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Application/Registration/Enrolment Number: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

Date: \_\_\_\_\_